

Join our Team!

WE ARE **HIRING** Executive, Commercial Procurement

Who are we?

Vallianz Holdings Limited is a well-established operator of offshore support vessels (“OSVs”). For close to 30 years, we have answered the needs of the global energy industry through well-implemented integrated offshore marine solutions with a progressive yet pragmatic vision, and a team of highly motivated industry experts working in close collaboration with every customer.

We are a publicly listed enterprise registered in Singapore with an international footprint, spanning markets across the Middle East, Asia Pacific, and Gulf of Mexico. To provide adaptive solutions in an environment of rapidly evolving needs, Vallianz and its associated companies have a fleet of more than 100 OSVs which comprise anchor handling tugs with supply capabilities, platform supply vessels, offshore floating storage and supply vessels, submersible launch barges, maintenance and accommodation vessels, utility support vessels, flat top cargo barges, accommodation work barges, towing tugs, utility vessels, lift boats, and crew boats.

With our Shipyard in Batam, Indonesia, downstream services such as fabrication and engineering capabilities, vessel docking, repair and maintenance works are fully dedicated to supporting our subsidiaries, partners, and clients. This further enhances our value proposition by broadening the spectrum of our marine services and takes us closer to our core focus on delivering operational and service excellence.

Job Purpose

To support Project Procurement and expediting activities.

Job Responsibilities

- Source, negotiate, bid evaluations, contract negotiations, and manage variety of category requirements supported by key internal stakeholders.
- Develop strong collaborative relationships with key stakeholders to strategically manage category spend.
- Manage vendor relationships and assist in building effective partnerships.
- Report procurement status as the main commercial coordinator and ensure the completion of the projects on time.
- Liaise with accounts payable department to ensure accurate and timely payment of invoices as necessary for the business with the supplier.
- Discuss defective or unacceptable goods or services with users, vendors, and others to determine cause of problem and take corrective action and preventative action.
- Liaison and coordination with suppliers and freight forwarders to ensure smooth delivery of air or sea freight shipments.
- Co-ordinate with vendors, project team for mobilization of vendor for onshore and offshore commissioning activities.

Required Skills and Qualifications

- Proficient in Microsoft Office applications.
- Minimum Diploma in Procurement / Marine / Engineering or equivalent.
- Minimum 2 years of relevant working experience in a similar capacity preferably in Marine/ Offshore industry.

We Offer

- Competitive remuneration package.

Benefits

- Annual Leave
- Group and Dental Insurance
- Birthday Leave
- Flexible working hours

Please send your resume or CV to recruitment@vallianzholdings.com